



Job Title: Tutor – Part-Time Sessional Business Administration level1 and level2

Salary: £21.76 - £27.55 per hour

Directly responsible to: Assistant Principal

We are looking to appoint an outstanding, dynamic, innovative part-time sessional Business Administration tutor. This is an opportunity to join a very successful and talented team of tutors who have high expectations for their learners. In our May 2018 OFSTED inspection Redbridge Institute was graded outstanding in all areas.

You will be preparing learners including assessing work for level 1 and/or level 2 Business Administration with Gateway awarding body. Candidates should have an ITQ and Business Administration background as well as knowledge of office practice.

The post is to teach a level 1 group on Friday mornings from 9.30 to 3pm. There could be further teaching opportunities.

You will be supported by our curriculum and business support staff. We have excellent staff benefits including opportunities for staff development.

Redbridge Institute is located in Gants Hill with easy access to a Central Line tube station.

You will need to have a minimum of one year's teaching experience and a relevant subject specific qualification. A full teaching qualification is preferred but we would consider candidates with an initial teaching qualification who have relevant experience.

Pay scale 2 to 7 approximately £21.76 - £27.55 per hour depending on qualifications and experience.

For further information and an application form, please visit our website www.redbridge-iae.ac.uk

Applications must be emailed to staffing@redbridge-iae.ac.uk or posted to be received by **5.00pm**

Friday 01 February 2019