

19 March 2020

Dear Learner,

We are facing a very challenging and difficult time. We have been following Public Health and Department of Education advice carefully. With the latest announcements and the increasing risk to the public of social interaction, it is with great regret we have taken the decision to suspend face-to-face teaching with effect from 5pm Friday 20<sup>th</sup> March for the remainder of the Spring Term. This includes all provision in out-centres including Wanstead House, Hainault and Mildmay.

For the remainder of this term we will continue to provide learning remotely through email and on line wherever possible. Please be patient whilst we make this transition.

Our Gearies centre will be closed to learners and visitors from 5pm Friday 20 March. Only staff providing essential services will be in the building. You will still be able to email Enquiries in the usual way ([enquiries@redbridge-iae.ac.uk](mailto:enquiries@redbridge-iae.ac.uk)) and we will respond to these as soon as we can however we ask you to check the website as we will keep you updated.

Learners on fee-paying courses will be advised on make-up classes, alternative courses, credits or refunds once we know the position at the end of the Spring Term.

Please be assured that staff are working hard to ensure that learners can continue with independent and/or on line learning during this time. Thank you for your understanding and patience. We hope all our learners are able to stay safe and healthy.

Yours sincerely



Joni Cunningham, MA, OBE  
Principal