



IT and Digital Vision 2023-26

Our Digital Vision

Our vision for delivering outstanding adult education services across the Borough includes three key principles. These are to be:

Inclusive and accessible,

engaging with communities and people who need us most and breaking down the barriers to learning

Responsive and impactful,

including making sure we are meeting local skills needs and preparing people for good work

Flexible and agile,

so that our residents learn in a way that suits their needs, in a place that is convenient for them.

Underpinning this vision lies an expectation that we will need to be able to make the best use of **digital technologies** to be able to achieve it. Our aim is that:

"digital technology is fully embedded into everything that we do to enhance the experience of our learners and make sure they achieve their full potential"

Our Digital Ambitions

A culture that inspires

The culture of the Institute puts digital technology and **innovative teaching and learning** at the heart of driving success. **People** (our learners and staff) will enjoy a network of open communication that supports inquiry through training and feedback,

trial and experimentation, and the sharing of best practice. **Digital wellbeing** will be given priority, conscious of the responsibilities that come with working in the technological age.

A community that connects

Working digitally will **enrich people's learning and working**. With the ability to learn and work **anytime, anywhere**, our digital collaborative spaces will allow people to pool and iterate ideas, informed by a range of rich multimedia sources.

Quickly, this will place learners at the centre of their **own learning**, journeying through a study experience where they work at their own pace and within their own portfolio of study whilst remaining digitally ethical.

Technology that enables

With the software we use and with the hardware used to access it, **creativity** will thrive. With time for experimentation, learners and teachers will be able to exploit opportunities to enhance learning, safe in the knowledge that Redbridge Institute's systems and technologies are 'future ready' with

the **flexibility and adaptability** to manage the pace of progress in the digital world. Our systems will be **reliable**, encouraging fluency for learning and working, between platforms regardless of location.

Infrastructure that delivers

A resilient and evolving network operates at the core of realising our vision. Rarely visible but critical to success, the Institute's **secure** network is **always operational, rapid** in data transaction speeds and **flexible** to support a plethora of demands. Crucially, our community is supported

by an outstanding IT and digital support team, expert in the complex configuration of the Institute's infrastructure whilst alive to the continual advancements in a rapidly changing field.

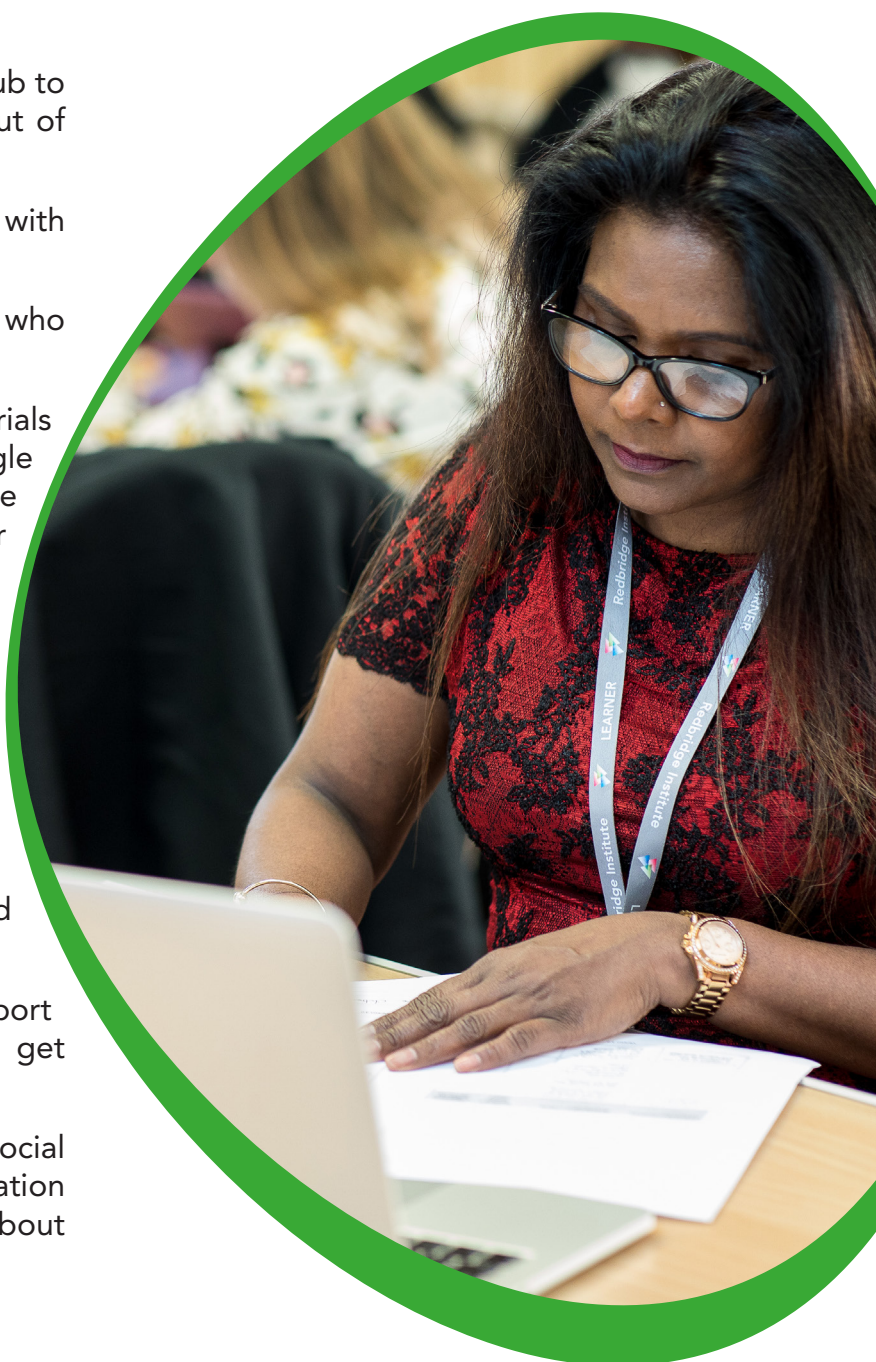
Digital Entitlements

Learner Digital Entitlement

Our aim is to ensure that our learners are able to access all of the resources they need online to complete their courses successfully. As a learner at Redbridge Institute of Adult Education, you have a minimum digital entitlement which will enable you to complete your Learning Journey effectively.

Your minimum entitlement includes:

- Free Wi-Fi available for all learners at our campuses. Details of how to connect are published for each site.
- A policy that encourages you to bring your own devices into college if you have them, including laptops, tablets and mobile phones.
- Four fully-equipped IT suites and additional PCs in most of the other classrooms.
- Use of the Learning and Development Hub to provide you with onsite online access out of your class times.
- Laptop loans and financial help with connectivity.
- Access to Assistive Technology for those who would benefit from using it.
- Fast, reliable online access to study materials and resources through our VLE (Google for Education) and online personal drive space so that you can work 24/7, either onsite or outside.
- An on-line Individual Learning Plan to help you structure your learning.
- An online Learner Guide so that you can easily find all of the information you need to help you whilst you are studying here.
- Free digital skills training, courses and access to Learn My Way.
- Support from your tutors, learning support assistants and technicians to help you get connected.
- A clear and informative website and social media channels, including all of the information you need to make informed choices about your study options.
- Easy online enrolment for courses and sign-up for other activities and events.
- Fast, relevant online communication channels.
- Secure systems that protect against threats and an understanding of the benefits and dangers of being online.

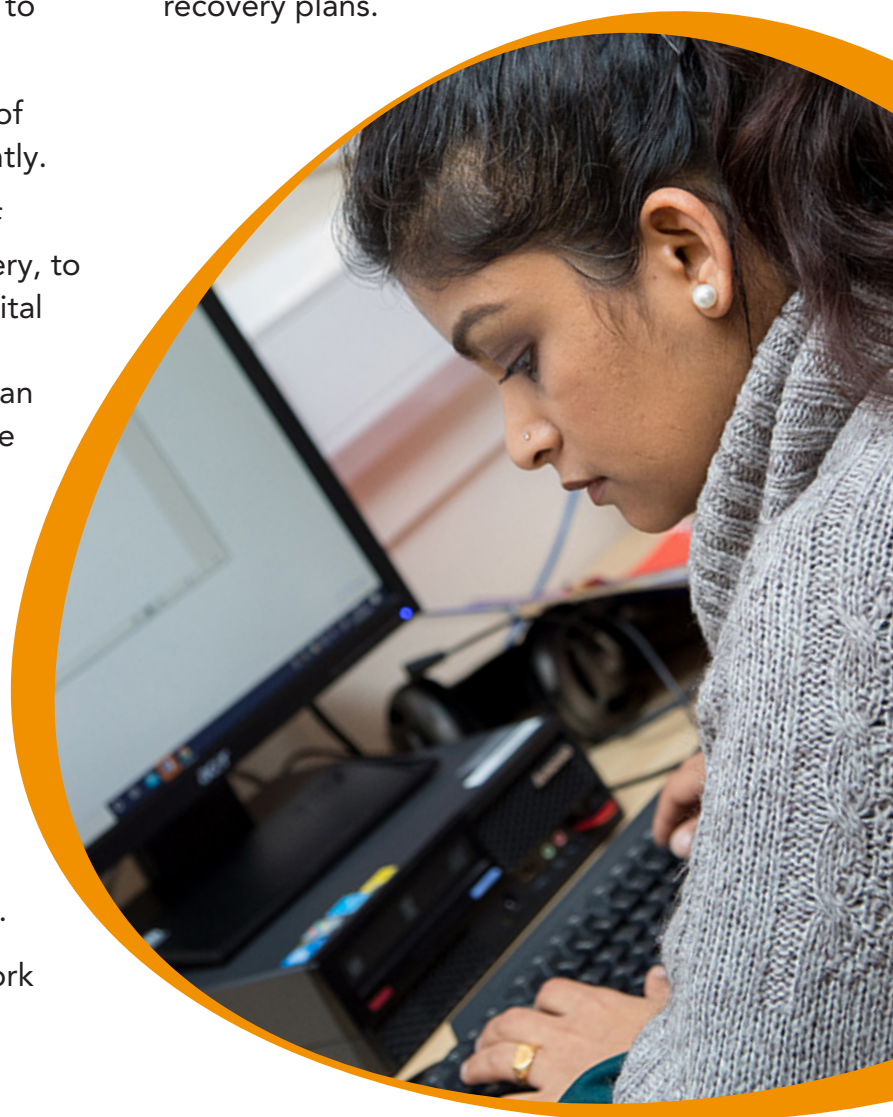


Staff Digital Entitlement

Our aim is to ensure that our staff are able to leverage the power of digital technologies to inspire our learners to achieve. Staff should be able to easily access all of the equipment and resources that they need to do their work as effectively and efficiently as possible. As a member of staff at Redbridge Institute of Adult Education, you have a minimum digital entitlement which will enable you to get the most out of working here.

Your minimum entitlement includes:

- IT infrastructure and systems that are responsive to the needs of the business and the staff using them.
- Access to the equipment that you need to work flexibly and effectively.
- Understanding of how to make full use of systems and technology to work efficiently.
- Systems that support the embedding of digital technology into curriculum delivery, to make sure that all learners are using digital technologies as an integral part of their learning journey. Digital platforms that can be used to offer blended and fully online courses.
- Digital support and training that is available as and when needed.
- Easy access to management information to support decision making.
- An online staff guide that makes searching for information easy.
- Communication that is fast and efficient.
- Having confidence that technologies work and are secure.
- A central port of call for IT support, with skilled staff managing users' expectations.
- Rigorous business continuity and disaster recovery plans.



How we will do this

Our Strategy 2021-26 provides four key pillars under which we will achieve our digital vision. These are:

- Curriculum
- Quality
- Partnership
- Efficiency

It uses a balanced scorecard approach to help articulate rolling 3-yearly targets and milestones in each of these four areas. We will use this to plan and embed our digital vision, through our Quality Improvement Plans.